CASTLE VILLA AFC

Founded 1969

Risk Assessment for Children Document for Castle Villa AFC, Castledermot, Co Kildare

Castle Villa AFC take the safety, health & welfare of all its Child members & players and supporters seriously, therefore Children requirements are incorporated into the:

- Club Constitution (Jan 2026)
- Club Safeguarding Statement, Code of Ethics & Good Practice for Young People in Football (April 2026) &
- Club Risk Assessment for Children Document (April 2026)

Definition: CHILDREN = any person under the age of 18years of age.

Harm caused by child to child, coach/manager to child, volunteer/member to child member, parent/guardian to child, Other Adult to child

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Potential Risk of Harm to Children	Risk Assessment (likelihood X harm happening if Controls not implemented) (L-M-H)	Required Policy, Guideline of Procedure Document	Responsibility	Club Control, Action & Records	Risk Assessment (likelihood X harm happening if Controls are implemented) (L-M-H)
Club Facilities					
Traffic & Parking	M	See Club Control, Action & Records	Club Committee	☐ Post warnings to Drivers of Children at Play & Speed Limits signage ☐ Children must not be permitted into carparks alone when vehicles coming or going ☐ Parents/Guardians must drop and collect Children from Club House. ☐ Scheduling of Training times & space ☐ Scheduling of Match times & space	L
Roadway & Traffic	H	See Club Control, Action & Records	Club Committee	☐ Ball Nets & Posts at Roadway side of pitches ☐ Children must not be permitted leave the Club grounds onto roadway	L
Changing Rooms	M	See Club Control, Action & Records	Club Committee	☐ No mixed gender use of changing rooms	L

				☐ No adults permitted in changing rooms with children alone ☐ Children are not permitted to use shared showering facilities	
Surrounding Farmland - Livestock	M	See Club Control, Action & Records	Club Committee	☐ Children arenot permitted to enter surrounding land containing livestock	L
Gym Equipment	M	See Club Control, Action & Records	Club Committee	☐ Children <15 are not permitted to use Gym equipment ☐ Children ≥15 are not permitted to use Gym equipment without Adult supervision	L
Toilet Facilities	M	See Club Control, Action & Records	Club Committee	☐ Mixed gender facilities are provided both indoor and outdoor. ☐ Doors must be lockable/latched ☐ Facilities must be maintained in good working order ☐ Club Managers/Coaches or other may not share a toilet cubical with children	L
Kitchen & Potable Water	M	See Club Control, Action & Records	Club Committee	☐ Children are not permitted to use Kitchen facilities without Adult supervision ☐ Potable water is available both within and outside the Club House	L
Underage Goal Posts	M	See Club Control, Action & Records	Club Committee	☐ Must be pinned / weighted securely upright when in use ☐ Children are not permitted to climb or hang off goalposts	L
Pitch Handrails & Fencing	M	See Club Control, Action & Records	Club Committee	☐ Must be pinned / weighted securely upright when in use	L

				☐ Children are not permitted to climb or hang off handrails or fencing	
Storage Rooms & Light Switches	H	See Club Control, Action & Records	Club Committee	☐ Children are not permitted enter ☐ Storage Rooms & Light Switch rooms must be locked when not in use.	L
Astro-Turf/All Weather Area	L	See Club Control, Action & Records	Club Committee	☐ Level ground ☐ Runners should not be used – soft studded footwear must be used when training or playing matches	L
Soccer Pitch / Matches & Training	L	See Club Control, Action & Records	Club Committee	☐ Adequate Pitch Space for the number of teams established ☐ Scheduling of Training times & space ☐ Scheduling of Match times & space	L
COVID-19	M	See Club Control, Action & Records	Club Committee	☐ ~~See COVID-19 Risk Assessments &~~ Compliance Documents. ☐ All Villa Coaches / Managers are designated Compliance Officers for COVID -19 ☐ Villa have purchased Hand Sanitiser – for use, and to encourage continued participation from disadvantaged families.	L

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Club Engagement & Practices					
Maintenance & Repair	M	See Club Control, Action & Records	Club Committee	☐ Must complete SafeGuarding 1 and be Garda Vetted ☐ Tools & Equipment must be stored away from children	L
Construction & Expansion	H	See Club Control, Action & Records	Club Committee	☐ A Club Committee member must be on site on site at all times. ☐ The Club Committee member must complete SafeGuarding 1 and be Garda Vetted ☐ Tools & Equipment must be stored away from children	L
Social Media - Inappropriate use of social media and communications with under18's	M	See Club Control, Action & Records	Club Committee	☐ Parental / GuardianConsent record ☐ No direct contact with Children through social media permitted	L
Photographs & Recording	M	See Club Control, Action & Records	Club Committee	☐ Parental / Guardian Consent record	L
Travel & Away Trips	M	See Club Control, Action &	Club Committee	☐ Parental / Guardian Consent record	L

		Records		☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	
Lack of clarity on roles	M	See Club Control, Action & Records	Club Committee	☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Unqualified or untrained people in role	M	See Club Control, Action & Records	Club Committee	☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026) ☐ SafeGuarding Policy ☐ Minimum PDP1 Training (lead Coach)	L
Lack of awareness of 'risk of harm' with members and visitors	M	See Club Control, Action & Records	Club Committee	☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Discrimination	M	See Club Control, Action & Records	Club Committee	☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Fair Competition	M	See Club Control, Action & Records	Club Committee	☐ Code of Ethics & Good Practice for Young People in Football (April	L

& Skills Development				2026) ☐ Club Constitution (Jan 2026)	
Substance Abuse	M	See Club Control, Action & Records	Club Committee	☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Psychological Stress, Burnout, Dropout of children in sport & Club Transfers of young people or coaches	M	See Club Control, Action & Records	Club Committee	☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Child Abuse – Physical, Emotional, Neglect & Sexual	M	See Club Control, Action & Records	Club Committee	☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Peer Abuse	M	See Club Control, Action & Records	Club Committee	☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Vulnerable Children – special considerations	M	See Club Control, Action & Records	Club Committee	☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L

Rumours	M	See Club Control, Action & Records	Club Committee	☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Anonymous Complaints	M	See Club Control, Action & Records	Club Committee	☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Disclosure of Information	M	See Club Control, Action & Records	Club Committee	☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Insurances	M	See Club Control, Action & Records	Club Committee	☐ Club must maintain insurances for all Children members & players ☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Accidents & Incidents	M	See Club Control, Action & Records	Club Committee	☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026) ☐ All Club Members should report immediately to a Club Committee representative for recording	L

Counselling Services for Club	M	See Club Control, Action & Records	Club Committee	☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Making & Recording Reports	M	See Club Control, Action & Records	Club Committee	☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Missing or Lost Children	M	See Club Control, Action & Records	Club Committee	☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026) ☐ Contact Garda if unable to locate the Child under the Club care. ☐ If a lost Child is found on Club Property - 2 people should remain with the child at all times ☐ Contact Garda if unable to locate Parents/Guardian on the Club Grounds within 20mins.	L

Potential Risk of Harm to Children	Risk Assessment (likelihood X harm	Required Policy, Guideline of Procedure Document	Responsibility	Club Control, Action & Records	Risk Assessment (likelihood X harm happening if Controls are

	happening if Controls not implemented) (L-M-H)				implemented) (L-M-H)
Coaching Practices					
Team Formations	M	See Club Control, Action & Records	☐ Club Committee ☐ CCO & DLP	☐ The formation of any team, whether underage or not, must be voted on by the Villa Committee. ☐ No team may be formed under Castle Villa without a 75% majority vote of the Committee. ☐ No individual committee member may overrule the decision of the Committee. ☐ Disbanding of any team must be with a 75% majority vote of the Committee.	*L*
Lack of Garda vetting & coaching qualifications	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP	☐ Managers to ensure all Coaches & helpers meet the requirements ☐ CCO & DLP to process and record Garda Vetting, SafeGuard course(s) & Coaching Levels, per individual ☐ Club Committee to make funding	*L*

				available to achieve minimum requirements ☐ Club CCO & DLP to establish contact with FAI National DLP & NCO. ☐ FAI/Club Recruitment Policy ☐ Garda Vetting (every 3 years) ☐ SafeGuarding 1 course minimum ☐ Minimum coaching license (PDP1) ☐ Manager/Coaches Code of Ethics	
Supervision issues	L	See Club Control, Action & Records	• Team Managers • Club Committee • CCO & DLP	☐ Minimum 2 Coaches with teams at all times ☐ Minimum 2 Adults with teams at all times ☐ Minimum 1 Female Adult with Girls teams at all times ☐ Coach to Player Ratio – 1:8 applied ☐ Child Welfare Policy ☐ Event Specific Consent Form ☐ Garda Vetting & Safeguarding 1minimum	*L*
Behavioural Issues	L	See Club Control, Action & Records	☐ Team	☐ All Members are subject to Club	*L*

			Managers Club Committee CCO & DLP	Constitutional Requirements	
Gender Balance	L	See Club Control, Action & Records	Team Managers Club Committee CCO & DLP	Promote development of Female Teams, Coaches & Referees within the Club at all levels	*L*
Lack of knowledge of Organisation and statutory reporting procedures	L	See Club Control, Action & Records	Team Managers Club Committee CCO & DLP	All Members are subject to Club Constitutional Requirements	*L*

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Parental Practices					
Violence	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents	☐ Highlight Parents Code of Ethics at Registrations ☐ Post Contact details for Children's Officer(s) & DLP on Club Notice Board ☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Abusive Behaviour	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents	☐ Highlight Parents Code of Ethics at Registrations ☐ Post Contact details for Children's Officer(s) & DLP on Club Notice Board ☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L

Poor Example	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents	☐ Highlight Parents Code of Ethics at Registrations ☐ Post Contact details for Children's Officer(s) & DLP on Club Notice Board ☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Over-Training	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents	☐ Highlight Parents Code of Ethics at Registrations ☐ Post Contact details for Children's Officer(s) & DLP on Club Notice Board ☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Lack of awareness of Complaints & Disciplinary policy	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents	☐ Highlight Parents Code of Ethics at Registrations ☐ Post Contact details for Children's Officer(s) & DLP on Club Notice Board ☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L

False or Malicious Allegations	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents	☐ Highlight Parents Code of Ethics at Registrations ☐ Post Contact details for Children's Officer(s) & DLP on Club Notice Board ☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Lack of knowledge of Organisation and statutory reporting procedures	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents	☐ Highlight Parents Code of Ethics at Registrations ☐ Post Contact details for Children's Officer(s) & DLP on Club Notice Board ☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
No communication of Child Safeguarding Statement or Code of Behaviour to members or visitors	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents	☐ Highlight Parents Code of Ethics at Registrations ☐ Post Contact details for Children's Officer(s) & DLP on Club Notice Board ☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L

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Club Members Practices					
Violence	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents ☐ All Members	☐ Highlight Code of Ethics at Registrations ☐ Post Contact details for Children's Officer(s) & DLP on Club Notice Board ☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Abusive Behaviour	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents ☐ All Members	☐ Highlight Code of Ethics at Registrations ☐ Post Contact details for Children's Officer(s) & DLP on Club Notice Board ☐ Code of Ethics & Good Practice for Young People in	L

				☐ Football (April 2026) ☐ Club Constitution (Jan 2026)	
Poor Example	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents ☐ All Members	☐ Highlight Code of Ethics at Registrations ☐ Post Contact details for Children's Officer(s) & DLP on Club Notice Board ☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Missing or found child on site	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents ☐ All Members	☐ Highlight Code of Ethics at Registrations ☐ Post Contact details for Children's Officer(s) & DLP on Club Notice Board ☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L

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Children's Interaction & Practices					
Bullying	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents ☐ All Members	☐ Highlight Players (Children's) Code of Ethics at Registrations ☐ Post Contact details for Children's Officer(s) & DLP on Club Notice Board ☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Abusive Behaviour	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents ☐ All Members	☐ Highlight Players (Children's) Code of Ethics at Registrations ☐ Post Contact details for Children's Officer(s) & DLP on Club Notice Board ☐ Code of Ethics & Good Practice for Young People in	L

				Football (April 2026) ☐ Club Constitution (Jan 2026)	
Teams/Age Groups	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents	☐ Children - maximum 2years above their age. ☐ Exception: skills ability or extra-ordinary circumstances to ≤3 years ☐ Parental Consent Form – for playing up age group ☐ Club Committee Voted Consent (75% majority) ☐ Parental Consent in writing ☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Over-Training / burnout	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents	☐ Children – Maximum 2 teams participation ☐ Children - maximum 2years above their age. ☐ Exception: skills ability or extra-ordinary circumstances to ≤3 years ☐ Parental Consent Form – for playing up age group ☐ Club Committee Voted Consent (75% majority) ☐ Parental Consent in writing Code of Ethics & Good	L

				Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	
Mixed Gender Teams –skills, size and strength differences	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents	☐ Girls may Play age-group below on boys teams e.g. 11yr old girl play on u10 boys ☐ Boys may not play on Girls teams. However if ≥2 age groups below boys may train with girls teams e.g. 6yr old boy trains with u8 girls team ☐ Boys may not train with >u10yrs girls teams Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Not clear who Young Person should talk to or report to	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents	☐ Highlight Players (Children's) Code of Ethics at Registrations ☐ Post Contact details for Children's Officer(s) & DLP on Club Notice Board ☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L

Inappropriate use of social media and communications by under 18's	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents	☐ Highlight Players (Children's) Code of Ethics at Registrations ☐ Post Contact details for Children's Officer(s) & DLP on Club Notice Board ☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
General behavioural issues e.g. Autism	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents	☐ Villa are an inclusive Club: all are welcome ☐ Parents may be asked to remain in attendance until child is comfortable in group / social interaction settings ☐ Code of Ethics & Good Practice for Young People in Football (April 2026) ☐ Club Constitution (Jan 2026)	L
Health Conditions	L	See Club Control, Action & Records	☐ Team Managers ☐ Club Committee ☐ CCO & DLP ☐ Parents	☐ Should the Child be sick, parents are encouraged to keep the child at home until well enough to re-engage in a group / social setting ☐ Code of Ethics & Good Practice for Young People in Football (April 2026)	L

				☐ Club Constitution (Jan 2026	

INSERT 5x5 Risk Matrix Table

		SEVERITY				
		5	4	3	2	1
LIKELIHOOD	5	High	High	High	Medium	Low
	4	High	High	Medium	Medium	Low
	3	High	High	Medium	Low	Low
	2	High	Medium	Medium	Low	Low
	1	Medium	Low	Low	Low	Low

Explanation of terms used:

- ***Potential risk of harm to children*** - theseare identified risks of harm to children whilst accessingactivitiesinthe Club/Region/Province/NGB
- ***Likelihood of harm happening -*** thelikelihood of the risk occurring in the club/region/NGB measured by you as Low/Medium orHigh.
- ***Required Policy, Guidance and Procedure*** document -indication of the policy required to alleviate the risk.
- ***Responsibility -*** providershouldindicatewhere the responsibility for alleviating the risk lies.
- ***Further action...*** - indicatesfurtheractionthat might be necessary to alleviate any risk ongoing.,

Approved by Club Committee 9th April 2026

Alan Proctor
Club Chairperson / Designated Liaison Person

Holly Murphy
Club Children's Officer